## October 15 2020 HBR Alert

Issues viewing this newsletter? View it online. Want to stop receiving SHP emails? Click here to unsubscribe



## 2021 Open Enrollment is Under Way!

Open Enrollment starts today and runs through October 31. Call volume at the State Health Plan's Eligibility and Enrollment Support Center is expected to be high today. Please encourage your employees to go online to complete Open Enrollment. If any of your employees experience long holds, tell them to call back later in the day or later next week when call volume is expected to decrease.

Weekday hours have been extended until 10 p.m. throughout Open Enrollment, and Saturday hours are 8 a.m.-5 p.m.

If you have new hires from August and September, please remind them that they must go in again and complete Open Enrollment for their 2021 benefits.

During Open Enrollment, all employees will be automatically enrolled in the 70/30 Plan, but employees **MUST TAKE ACTION** to reduce their premium. If they prefer the 80/20 Plan, employees **MUST TAKE ACTION!** If they want to reduce their monthly premium on either plan, employees **MUST TAKE ACTION** by completing the tobacco attestation! If employees fail to take action during Open Enrollment, their monthly premiums will be considerably higher in 2021!

# OE Toolkit Available in HBR University!

To assist you during Open Enrollment (OE), we again have an OE Toolkit in HBR University! The OE Toolkit includes useful information related to Dependent Verification, Task List Management, Useful

Reporting, Member Login, and more to help you throughout Open Enrollment.

To access the OE Toolkit, log in to HBR University, click Course Catalog in the left-hand menu, and then hover over the course with the Benefitfocus logo to enroll. Once enrolled, click My Learning in the menu to begin the course. If you have any questions regarding the OE Toolkit content, please create a case via One Place 365 or call the HBR Support line at 800-422-5249.

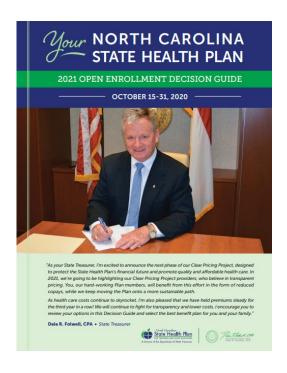


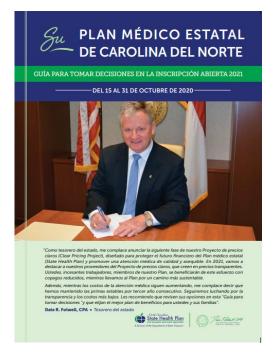
#### **OE Resources for Employees**

For more OE information please check out the resources below, including the Decision Guide, which was mailed to employees. Additional resources, including a Spanish version of the Decision Guide, have been posted to the Plan's website.

If you haven't already, please start communicating information about Open Enrollment to your employees! Thank you in advance for your extra efforts during Open Enrollment!

Active Member Decision Guide Active Decision Guide (Spanish)





#### **Open Enrollment Summary Video**



## **Step-by-Step Navigational Video**





