State Health Plan subscribers must add their newborns to the Plan within **30 days**, even if the subscriber already has child or family coverage. This means that newborns should be added within 30 days of the baby’s date of birth.

**Reminder**

To enroll your newborn, visit the Plan’s website at [SHPNC.org](http://SHPNC.org) to log into eBenefits or call the Plan’s Eligibility and Enrollment Support Center at **855-859-0966**.

When adding a newborn, you should upload dependent verification documentation in eBenefits, within 30 days of baby’s date of birth.

Proper documentation includes verification of facts within 6 months of birth or Birth certificate or mother’s copy listing subscriber as parent.

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